

James Howard,  
Superintendent



# HOXIE COMMUNITY SCHOOLS

## USD #412 – CENTRAL OFFICE

P.O. Box 348, 1100 Queen Avenue

Hoxie, KS 67740

Phone • 785 - 675 - 3258 FAX • 785 - 675 - 2126

Website • [www.hoxie.org](http://www.hoxie.org)

Email • [jhoward@hoxie.org](mailto:jhoward@hoxie.org) \* [mshiple@hoxie.org](mailto:mshiple@hoxie.org)

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UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION

UNIFIED SCHOOL DISTRICT NO. 412  
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for a special meeting on Monday, March 30, 2021 at 7:00 PM at the Hoxie Grade School Library in Hoxie, Kansas.

**PRESENT WERE**

**BOARD MEMBERS:** Margery Haas, Lola Baalman, Michael Bretz, Reba White, Devan Castle, Billi Beckman, Leonard Weber

**SUPERINTENDENT:**

**CLERK:** Mandy Shipley

**PRINCIPALS:**

**GUESTS:** Gary Sechrist

Devan Castle called the special meeting to order at 7:00 PM.

The Board and all in attendance recited the flag salute.

The meeting was held to discuss only the item for which the meeting was called; Superintendent Search.

Notification of the meeting was made via phone call the morning of Saturday, March 27, 2021 so the Waiver of Written Notice was signed by all Board Members in attendance.

The agenda was approved as presented (Weber/Haas 7-0).

Gary Sechrist, KASB Leadership Specialist, reviewed the process of the Superintendent Search and the timeline of events, deadlines, and meetings required throughout.

**Timeline:**

April 5<sup>th</sup>- April 12<sup>th</sup> 2021 - Link to online "Superintendent Characteristics" survey shared with the community of Hoxie. Survey open to staff, students, and all other residents/patrons/community members of USD # 412 who would like to do their part investing in the process.

Wednesday, April 14, 2021 - KASB meets with staff "Superintendent Characteristics Committee(s)" followed by a Special Board meeting at 6:30 PM in the Hoxie High School Library to compile input from all committee meetings and surveys to aid KASB in candidate selection.

Monday, April 22, 2021 - Completed applications due to KASB

Monday, April 26, 2021 - Special Board meeting at 7:00 AM in the Hoxie Grade School Library. Applicants/candidates screened by Gary Sechrist and his KASB leadership team presented to the Board of Education in executive session for interview selection.

April 27<sup>th</sup> – April 30<sup>th</sup> 2021 - Interviews with potential candidates for the position take place. Special meeting times and dates to be announced closer to, but before this date range.

Gary Sechrist left the meeting at 7:45 PM.

The Board continued the discussion about the Superintendent Search for a brief period of time to iron out necessary details.

Devan Castle adjourned the meeting at 8:11 PM.

  
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DEVAN CASTLE, PRESIDENT

Approved this 12<sup>th</sup> day of April 2021

  
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MANDY SHIPLEY, CLERK