

**Casey Robinson,  
Superintendent**



# **HOXIE COMMUNITY SCHOOLS**

## **USD #412 – CENTRAL OFFICE**

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UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION

UNIFIED SCHOOL DISTRICT NO. 412

SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their regular meeting on Monday, August 9, 2021 immediately following the Budget Hearing at 7:00 PM at the Central Administrative Office in Hoxie, Kansas.

**PRESENT WERE**

**BOARD MEMBERS:** Michael Bretz, Lola Baalman, Devan Castle, Margery Haas, Reba White, Billi Beckman, Leonard Weber

**SUPERINTENDENT:** Casey Robinson

**CLERK:** Mandy Shipley

**PRINCIPAL:** Carey Fose

**GUESTS:** Peggy Eland, Tennille Giancola, Tom Feldt

Devan Castle called the meeting to order at 7:11 PM. The flag salute was done in the Budget Hearing and not repeated for the regular meeting.

The agenda for the Board meeting was approved with the addition of an action item under the Transportation/Maintenance Report; remainder items (Beckman/Haas 7-0).

The Board recognized the visitors present.

Communications to the Board included the Transportation/Maintenance Report where Tom Feldt shared progress with the district bathroom remodel project, the High School Courtyard project, and concluded with a discussion on dates for a summer project walkthrough. The Board also reviewed a thank you card included in their packet and were reminded of a luncheon for first- and second-year staff later in the week and also of the KASB conference taking place a month earlier in November this year.

The Board moved to remainder Bus #6, a 2001 Chevrolet Mid-Bus and will accept sealed bids at a date to be determined (Weber/White 7-0).

Tom Feldt left the meeting at 7:22 PM.

The Board moved to approve the Consent Agenda as presented (Haas/Weber 7-0).

The Board reviewed their goals.

1. All employees will receive effective evaluations that reflect their actual performance.
  - Procedures for classified evaluations moving forward were discussed later in the meeting in the executive session for personnel.
2. Technology will be developed to complement student learning
  - Mandy Shipley delivered the technology report. She updated them on additional technology purchases, e-rate, year one technology purchases and their ETA's to the district, added internet connectivity at the football field, and concluded with a summary of the turnout for the technology sale held at the high school in July.
3. The Guidance Department will be developed to assist all students to have success in our District
  - Tennille Giancola was present to discuss this goal with the Board. She spoke about senior internships for next school year and the 7-12 SIT process. She then engaged in a discussion with the Board regarding dual credit/online class scholarship/reimbursement guidelines, where a consensus was reached for the 21-22 school year. The guidelines will be added/edited and formatted for the JR/SR Handbook and officially approved and communicated at the next regular Board meeting in September.

Tennille Giancola left the meeting at 8:32 PM.

4. All large-scale projects and other items that are a consensus of the Board will be discussed and updated at each meeting until completion or dismissal.
  - The Board reviewed an update regarding the Auditorium Project. Phase II, or the lighting portion of this project, will be revisited by the new administration and coordinated efforts with key community members will be established to keep the project moving forward.
  - The High School Courtyard Project had revised bid for the shade structure, that did not include installation costs from the company. A discussion was held on the plausibility of installing the structure in-house when Tom Feldt was present at the beginning of the meeting. The Board will consider his input and push forward with the project once a more complete picture of the remaining cost is presented by the committee in the fall.
  - The bathroom remodel projects were updated by Tom Feldt at the beginning of the Board meeting.
  - There were no updates regarding the High School Track. It is something the Board has a plan to resurface or redo in 3-5 years.

The Board took a break at 8:34 PM and returned to open session at 8:39 PM.

Casey Robinson shared the principals' report for Hoxie Grade School. Enrollment information was not complete at the time of the meeting so he was unable to give the Board exact numbers but did give them an estimate. He also shared that the drop ceilings on the second floor had been completed over the summer. He concluded by sharing that the Grade School is short several paraprofessionals and urged them to communicate as well as they could to the community about the openings.

Carey Fose shared her principal's report for Hoxie JR/SR High. She shared anticipated enrollment numbers for both junior high and high school as well as anticipated numbers for fall sports. She also spoke about the proactive coaching course being offered at the high school auditorium on August 19<sup>th</sup> beginning at 4:30PM for students, with sessions later on for parents and coaches. More details about this event can be obtained by

contacting Hoxie Recreation, who is sponsoring the event. In conclusion of her report, a discussion was held with the Board on the enrollment process and wait times. The process will be modified moving forward to hopefully alleviate some of the issues brought forward by parents.

Devan Castle gave a brief update on the most recent NKESC Board Meeting and copies of the last meeting minutes were provided.

Margery Haas did not have anything to update the Board on for a Legislative update.

The Board reviewed the Food Service Report.

Casey Robinson shared his Superintendent's report. He discussed state and local meetings attended since he began in July and held a discussion with the Board on the federal mandate regarding masks and transportation. An announcement to the staff and community with more details on what this means for Hoxie Community Schools will be communicated and available on our school website and social media pages later on in the week. Anyone with any questions or concerns is welcome to contact Mr. Robinson at the district office (785-675-3258).

The Board moved to approve the 2021-2022 Hoxie JR/SR High Handbook (with the exception of pages 18&19 regarding dual credit and online classes to be revised and approved at the September Board meeting) and the 2021-2022 Hoxie Grade School Handbook with changes as presented (Baalman/Weber 7-0).

The Board moved to approve the 2021-2022 Classified Handbook with changes as presented (Bretz/Baalman 7-0).

The Board moved to enter into executive session at 9:35 PM to discuss individual employee performance, resignations, and new hires pursuant to the non-elected personnel exception under KOMA for 15 minutes with the Board, Casey Robinson, and Carey Fose present, returning to open session at 9:50 PM in the BOE room (White/Beckman 7-0).

The Board moved to enter into executive session at 9:51 PM to discuss individual employee performance, resignations, and new hires pursuant to the non-elected personnel exception under KOMA for 10 minutes with the Board, Casey Robinson, and Carey Fose present, returning to open session at 10:01 PM in the BOE room (White/Beckman 7-0). Mandy Shipley was invited into the executive session at 9:59 PM and stayed until the conclusion of the executive session.

The Board moved to approve the employment of Ruth Meier as third grade long term substitute/teacher of record for the fall semester of the 2021-2022 school year (Haas/Baalman 7-0).

The Board moved to approve the employment of Cheryl Schwarz as High School STUCO sponsor for the 2021-2022 school year (Bretz/Haas 7-0).

The Board moved to approve the nine-month full-time employment of Ryan Bass as online classroom supervisor/CTE support for the 2021-2022 school year (Haas/Weber 7-0).

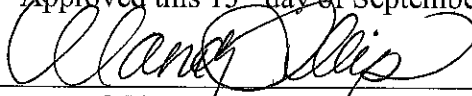
Devan Castle adjourned the meeting at 10:05 PM.



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DEVAN CASTLE, PRESIDENT

Approved this 13<sup>th</sup> day of September, 2021



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MANDY SHIPLEY, CLERK