

**Mary Ellen  
Welshon,  
Superintendent**



# **HOXIE COMMUNITY SCHOOLS**

## **USD #412 – CENTRAL OFFICE**

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UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 412  
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their Regular Board meeting on Monday, December 12, 2022 at 7:00 PM the Hoxie Grade School Library located in Hoxie, KS.

**PRESENT WERE**

<b>BOARD MEMBERS:</b>	Devan Castle, Michael Bretz, Billi Beckman, Jennifer Carder, Leonard Weber, Reba White
<b>SUPERINTENDENT:</b>	Mary Ellen Welshon
<b>CLERK:</b>	Mandy Shipley
<b>PRINCIPALS:</b>	Carey Fose, Sharris Werner
<b>GUESTS:</b>	Lance Baar, Miranda Marez-Scanlon, Kim Robben

Devan Castle called the meeting to order at 7:00 PM.

Mandy Shipley took roll call attendance.

The agenda for the Board meeting was approved as presented (Weber/Beckman 7-0).

Devan Castle welcomed the guests present.

The Board held a brief discussion on updates with the Superintendent Search process. Gary Sechrist with KASB will attend a special Board meeting on Thursday, January 5, 2023 to review the recommended candidates for the position, and interviews will be scheduled for the following week.

Communications to the Board included a reminder for any available Board members to attend the staff holiday meal the next day. A copy of the college reimbursement letter that was going to be mailed to parents of students enrolled in online or dual credit college classes the first semester was provided for review.

The Board moved to enter into executive session at 7:10 PM to discuss fall coaching evaluations pursuant to the non-elected personnel exception under KOMA for 40 minutes with the Board,

Mary Ellen Welshhon, Sharris Werner, Carey Fose, Lance Baar, and Miranda Marez-Scanlon present, returning to open session at 7:50 PM in the Hoxie Grade School Library (Carder/White 7-0).

Lance Baar and Miranda Marez-Scanlon left the meeting at 7:50 PM.

The Board moved to approve the Consent Agenda as presented (White/Weber 7-0).

- a) Approve Current Bills
- b) Approve Treasurer's report
- c) Approve Monthly Budget Summary
- d) Approve Activity Fund Reports
- e) Approve November 14, 2022 Board Minutes
- f) Approve Professional Leave
- g) Approve Gift and Grant Awards
  - a. Childcare Aware daycare sustainability grant
  - b. Sheridan County Youth and Education grant for NASA event
  - c. Hoxie Community Fund grand for NASA event

Department reports were reviewed.

**Transportation:** There were no updates regarding this department.

**Large Summer Projects: (Board Goal #4):** No update on the track or auditorium lighting at the time of the meeting. The shade structure for the HS courtyard will hopefully be installed in the next month or two. At that time the tables and benches will be set up as well.

**NWKTC:** Billi Beckman gave a brief update but no minutes were available.

**NKESC:** Jennifer Carder provided a brief update and minutes from the most recent meeting were provided to the Board. She also informed the Board that Leonard Weber would be attending the December meeting in her place.

**Food Service:** The Board reviewed a report provided by Food Service Director, Tammy Schamberger.

**Technology (Board Goal #2):** The Board reviewed a report provided by Mandy Shipley.

**Guidance Department (Board Goal #3):** The Board reviewed a report provided by guidance counselor, Tennille Giancola.

**Administrator Reports:** Carey Fose, Sharris Werner and Mary Ellen Welshhon provided updates on their respective buildings and the district. As part of the district report, Mrs. Welshhon reviewed the KESA 5 year report with the Board.

The Board moved on to address the items under Old Business.

The Board held a discussion regarding bids to replace the windows of the older buildings at Hoxie JR/SR High and Hoxie Grade School. The Board moved to approve the window bid from Norton Glass as presented (Carder/White 7-0).

The Board moved on to address the items under New Business.

The Board moved to approve the Board Governance and Operating Procedures document as presented (Weber/Beckman 7-0).

The Board took a break at 8:38PM and returned to open session at 8:43 PM in the Hoxie Grade School Library.

Kim Robben exited the meeting at 8:38PM.

The Board moved to enter into executive session at 8:45 PM to discuss fall coaching and administrative evaluations pursuant to the non-elected personnel exception under KOMA for 1 hour and 30 minutes with the Board, Mary Ellen Welshon, Sharris Werner and Carey Fose present, returning to open session at 10:15 PM in the Hoxie Grade School Library (Weber/White 7-0).

Sharris Werner and Carey Fose exited the executive session at 9:24 PM.

The Board moved to approve fall coaching contracts for the 2023-2024 school year as listed (Beckman/Weber 7-0).

Mandy Shipley: Head Junior High & Assistant High School Volleyball Coach

Lichelle Baar: Head High School Volleyball Coach

Miranda Marez-Scanlon: Assistant Junior High and Assistant High School Volleyball Coach

Tom Friess: Head Junior High and Head High School Cross Country Coach

Chris Graham: Assistant Junior High and Assistant High School Cross Country Coach

Colton Corwin: Head Junior High Football Coach

Lance Baar: Head High School Football Coach

J.R. Kaiser: Assistant High School Football Coach

Garret Kaiser: Assistant High School Football Coach

The Board moved to accept resignations and terminations as listed (White/Carder 7-0).

Samantha Penzenscham: resigned as regular bus route driver effective immediately

Troy Swint: resigned as part-time teachers aid effective December 20, 2022.

Amanda Lerma: termination as part-time teachers aid effective immediately

The Board moved to approve new hires and staff updates as listed (Weber/Carder 7-0).

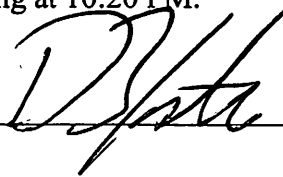
Carey Scott: Long term substitute for High School ELA and Journalism Sponsor for the remainder of the 22-23 school year

Kellie Tice: Co-FCCLA sponsor for the remainder of the 22-23 school year

Jackie Campbell: Co-FCCLA sponsor for the remainder of the 22-23 school year

Amanda Cheney: High School ELA teacher and Journalism Sponsor for the 23-24 school year

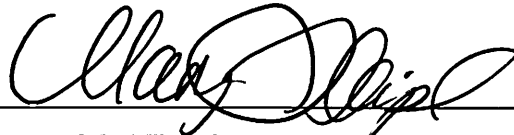
Devan Castle adjourned the meeting at 10:20 PM.



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DEVAN CASTLE, PRESIDENT

Approved this 9<sup>th</sup> day of January, 2023



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MANDY SHIPLEY, BOARD CLERK