

Mary Ellen  
Welshon,  
Superintendent



# HOXIE COMMUNITY SCHOOLS

## USD #412 – CENTRAL OFFICE

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UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 412  
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their regular board meeting on Monday, October 9, 2023 at 7:00 PM in the District Board Room located in Hoxie, KS.

### PRESENT WERE

BOARD MEMBERS: Michael Bretz, Reba White, Billi Beckman, Brett Oelke, Mitchell Baalman, Devan Castle  
SUPERINTENDENT: Mary Ellen Welshhon  
CLERK: Mandy Shipley  
PRINCIPAL: Carey Fose, Sharris Werner  
GUESTS: Andrea Graham, Shane Jones, Tennille Giancola, Carmen Simon, Tom Feldt  
ABSENT: Leonard Weber

Michael Bretz called the meeting to order at 7:00 PM.

The Board and all in attendance recited the flag salute.

Mandy Shipley took roll call attendance. Six members were present, one member was absent.

The agenda for the Board meeting was approved as amended. (White/Beckman 6-0).  
*Approve Resignations was moved above Approve New Hire(s)/Staff Updates*

The Board welcomed the guests present.

Communications to the Board were reviewed.

The Board moved to approve the Consent Agenda as amended (Oelke/White 6-0).

- a) Approve Current Bills
- b) Approve September Treasurer's report
- c) Approve September Activity Funds
- d) Approve September Monthly Budget Summary
- e) Approve RNR Hearing Minutes from September 11, 2023

- f) Approve Budget Hearing Minutes from September 11, 2023
- g) Approve Regular Meeting Minutes from September 11, 2023
- h) Approve Professional Leave
- i) Approval of Gifts and Grants Awards
  - Daycare Grant – Child Care Aware & Patterson Family Foundation

Department reports were reviewed.

**Transportation/Maintenance:** Shane Jones and Tom Feldt were present to discuss hail damage claims to school buildings and vehicles.

Shane Jones exited the Board meeting at 7:19 PM.

**Large Scale Projects:** (Board Goal #4): Discussion was held with Tom Feldt regarding the auditorium lighting project and updates were given on the new doors and keyless entries being installed throughout the district.

Tom Feldt exited the Board meeting at 7:42 PM.

**NWKTC:** Billi Beckman provided and reviewed the minutes from the August Board meeting for Northwest Kansas Technical College

**NKESC:** Michael Bretz gave an update on the latest with this organization and minutes from the most recent meeting were provided.

**Food Service:** The Board reviewed a report provided by Food Service Director, Tammy Schamberger.

**Technology (Board Goal #2):** The Board reviewed a report provided by Mandy Shipley & Denton George.

**Guidance Department (Board Goal #3):** Tennille Giancola was present to provide an update on progress/happenings within this department.

Tennille Giancola exited the Board meeting at 8:19 PM.

**Administrator Reports:** The Board held discussion with and reviewed reports provided by Sharris Werner and Carey Fose on their respective buildings.

Andrea Graham and Carmen Simon exited the meeting at 8:51 PM.

The Board took a break at 9:01 PM and returned to open session at 9:06 PM.

Mary Ellen Welshon discussed and provided her Superintendents report with the Board.

The Board moved on to address the items under Old Business.

The Board moved to approve the 2023-2024 Daycare Handbook as amended (Oelke/White 6-0).

There were no updates on the Staff Handbook at the time of the meeting.

The Board moved on to address the items under New Business.

The Board began a discussion around their goals and will be working through them over the next couple of months.

The Board moved to enter into executive session at 9:30 PM to discuss the Superintendent Evaluation pursuant to the non-elected personnel exception under KOMA for 20 minutes with the Board only, returning to open session at 9:50 PM in the District Board Room (Castle/Oelke 6-0).

Mary Ellen Welshhon was invited into the executive session at 9:38 PM and remained for the duration.

The Board moved to enter into executive session at 9:51 PM to discuss Principal evaluations pursuant to the non-elected personnel exception under KOMA for 20 minutes with the Board and Mary Ellen Welshhon present, returning to open session at 10:11 PM in the District Board Room (Beckman/White 6-0).

There were no resignations to approve.

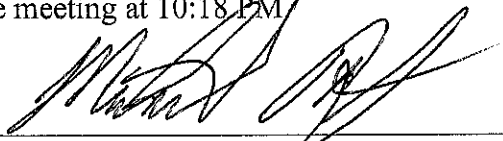
The Board moved to enter into executive session at 10:12 PM to discuss new hires and staff updates pursuant to the non-elected personnel exception under KOMA for 5 minutes with the Board, Mary Ellen Welshhon, Sharris Werner, and Carey Fose present, returning to open session at 10:17 PM in the District Board Room (Beckman/Oelke 6-0).

The Board moved to approve new hires and staff updates for the 2023-2024 school year as discussed (Beckman/Castle 6-0).

Linda Nealy: Part-Time food service/cook

Philonise Keithley: Part-Time food service/cook

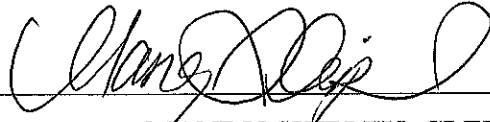
Michael Bretz adjourned the meeting at 10:18 PM



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MICHAEL BRETZ, PRESIDENT

Approved this 13<sup>th</sup> day of November, 2023



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MANDY SHIPLEY, CLERK