

**Mary Ellen  
Welshon,  
Superintendent**



# **HOXIE COMMUNITY SCHOOLS**

## **USD #412 – CENTRAL OFFICE**

P.O. Box 348, 1100 Queen Avenue  
Hoxie, KS 67740

Phone • 785 - 675 - 3258 FAX • 785 - 675 – 2126

Email • [acctspayable@hoxie.org](mailto:acctspayable@hoxie.org)

[mewelshon@hoxie.org](mailto:mewelshon@hoxie.org) \* [mshipley@hoxie.org](mailto:mshipley@hoxie.org)

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UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 412  
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their regular board meeting on Monday, November 13, 2023 at 7:00 PM in the District Board Room located in Hoxie, KS.

**PRESENT WERE**

**BOARD MEMBERS:** Michael Bretz, Reba White, Billi Beckman, Brett Oelke, Mitchell Baalman, Leonard Weber

**PRESENT BY PHONE:** Devan Castle

**SUPERINTENDENT:**

**CLERK:** Mandy Shipley

**PRINCIPAL:** Carey Fose, Sharris Werner

**GUESTS:** Tiffni Carter, Jackie Campbell, Tom Feldt

Michael Bretz called the meeting to order at 7:00 PM.

The Board and all in attendance recited the flag salute.

Mandy Shipley took roll call attendance. Six members present in person, one-member present by phone.

The agenda for the Board meeting was approved as presented (White/Beckman 7-0).

The Board welcomed the guests present.

Communications to the Board included board election results from the prior weeks election.

The Board moved to approve the Consent Agenda as amended (Weber/Oelke 7-0).

- a) Approve Current Bills
- b) Approve October Treasurer's report
- c) Approve October Activity Funds
- d) Approve October Monthly Budget Summary
- e) Approve October 9, 2023 Board Minutes
- f) Approve Professional Leave

- g) Approval of Gifts and Grants Awards
- KBOR Literacy Stipends
  - Red Rocks William Allen White Grant
  - Equity Bank – Books on the Bank
  - MHIT monthly amount

Department reports were reviewed.

**Transportation/Maintenance:** Tom Feldt gave updates with district transportation and maintenance and presented the board with bids for fleet purchases.

**Large Scale Projects:** (Board Goal #4): Tom reviewed a revised bid from McClelland Inc. for the auditorium lighting project and discussed some additional work that needed to be done by an electrician.

Tom Feldt exited the Board meeting at 7:24 PM.

The Board moved to approve the bid from Shawnee Mission Ford for a 2024 Transit Van and the bid from Kansas Truck for a 2024 14-Passenger bus as presented (Weber/Baalman 7-0).

The Board moved to approve the bid from McClelland Inc. for the auditorium lighting project as presented (Oelke/White 7-0).

With the approval of this bid from McClelland the district expects for this project to be completed no later than spring break 2024.

**NWKTC:** Billi Beckman provided the minutes from the September Board meeting for Northwest Kansas Technical College.

**NKESC:** Michael Bretz gave an update on the latest with this organization.

**Food Service:** The Board reviewed a report provided by Food Service Director, Tammy Schamberger.

**Technology (Board Goal #2):** The Board reviewed a report provided by Mandy Shipley & Denton George.

**Guidance Department (Board Goal #3):** The Board reviewed a report provided by guidance counselor, Tennille Giancola.

**Administrator Reports:** The Board held discussion with and reviewed reports provided by Sharris Werner and Carey Fose and their respective buildings.

The Board moved on to address the items under Old Business.

The board held a brief discussion on Board goals.

There were no updates regarding the staff handbook.

The Board moved on to address the items under New Business.

The Board discussed the non-resident student policy.

The Board moved to dispose of surplus property as listed, to be sold or donated at the discretion of administration (White/Beckman 7-0).

Old Weight Rack

The Board moved to approve Hoxie Community Schools USD 412 being a Charter Member in Smoky Hill Education Service Center for a five-year term commencing on July 1, 2024 and continuing through June 30, 2029 (White/Weber 7-0).

This membership will provide our district with the opportunity to benefit from the services, resources, and collaborative opportunities offered by Smoky Hill Education Service Center.

Tiffni Carter and Jackie Campbell exited the meeting at 8:07 PM.

The Board took a break at 8:07 PM and returned to open session at 8:11 PM in the district board room.

The Board moved to enter into executive session at 8:12 PM to discuss certified teacher evaluations pursuant to the non-elected personnel exception under KOMA for 30 minutes with the Board, Sharris Werner and Carey Fose present, returning to open session at 8:42 PM in the District Board Room (Oelke/White 7-0).

The Board moved to enter into executive session at 8:43 PM to discuss certified teacher evaluations pursuant to the non-elected personnel exception under KOMA for 5 minutes with the Board, Sharris Werner and Carey Fose present, returning to open session at 8:48 PM in the District Board Room (Oelke/White 7-0).

The Board moved to enter into executive session at 8:49 PM to discuss an administrative contract pursuant to the non-elected personnel exception under KOMA for 20 minutes with the Board and Sharris Werner present, returning to open session at 9:09 PM in the District Board Room (Beckman/White 7-0).

The Board moved to extend the administrative contract of Carey Fose, commencing August 1, 2024 and continuing through July 31, 2025 (Oelke/White 7-0).

The Board moved to approve resignations as listed (Beckman/Weber 7-0):

Colton Corwin: Head Junior High Football Coach

Lauren Jones: Part time teachers aid (effective December 20, 2023)

The Board moved to approve staff updates and new hires for the 2023-2024 school year as presented (Beckman/Castle 7-0).

Kelsey Epp: Change of status, full-time temporary PreK Paraprofessional to full-time school year PreK Paraprofessional (effective November 1, 2023)

The Board moved to enter into executive session at 9:17 PM to discuss non-elected personnel pursuant to the non-elected personnel exception under KOMA for 20 minutes with the Board, Sharris Werner, and Carey Fose present, returning to open session at 9:37 PM in the District Board Room (Oelke/Weber 7-0).

Michael Bretz adjourned the meeting at 9:39 PM.



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MICHAEL BRETZ, PRESIDENT

Approved this 11<sup>th</sup> day of December, 2023



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MANDY SHIPLEY, CLERK