

Mary Ellen  
Welshon,  
Superintendent



# HOXIE COMMUNITY SCHOOLS

## USD #412 – CENTRAL OFFICE

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UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 412  
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their regular board meeting on Monday, February 12, 2024 in the District Board Room located in Hoxie, KS.

PRESENT WERE

BOARD MEMBERS: Michael Bretz, Reba White, Billi Beckman, Brett Oelke, Mitchell Baalman, Leonard Weber  
SUPERINTENDENT: Mary Ellen Welshhon  
CLERK: Mandy Shipley  
PRINCIPALS: Carey Fose, Sharris Werner  
GUESTS: Lichelle Baar, Tennille Giancola, Kellie Tice, Tom Feldt

Michael Bretz called the meeting to order at 7:00 PM.

The Board and all in attendance recited the flag salute.

Mandy Shipley took roll call attendance. All six members were present.

The agenda for the Board meeting was approved as presented (Beckman/Weber 6-0).

The Board welcomed the guests present.

There were no communications to the board.

The Board moved to approve the Consent Agenda as presented (Weber/White 6-0).

- a) Approve Current Bills
- b) Approve January Treasurer's report
- c) Approve January Activity Funds
- d) Approve January Monthly Budget Summary
- e) Approve January 15, 2024 Board minutes
- f) Approve Professional Leave
- g) Approval of Gifts and Grants Awards

- a. Wilma Bieker memorial donations towards the USD 412 band program totaling \$875.00
- b. Rachel Byarlay - \$50 donation to Hoxie First Steps Daycare

Department reports were reviewed.

**Transportation/Maintenance:** Tom Feldt was present to discuss updates regarding district transportation/maintenance.

**Large Scale Projects:** (Board Goal #4): Tom Feldt discussed progress with the auditorium lighting and went over other projects that will be completed this summer.

Tom Feldt exited the board meeting at 7:28 PM.

**NWKTC:** No update.

**NKESC:** Michael Bretz gave an update on the latest with this organization, and minutes from the latest meeting were provided for the Board to review.

**Food Service:** The Board reviewed a report provided by Food Service Director, Tammy Schamberger.

**Guidance Department:** Tennille Giancola gave a report and held discussion with the Board regarding this department.

Tennille Giancola exited the Board meeting at 7:55 PM.

**Administrator Reports:** The Board held discussion with and reviewed reports provided by Sharris Werner, Carey Fose and Mary Ellen Welshhon and their respective buildings/district. Kellie Tice reviewed state assessment and Fastbridge data.

The Board moved on to address the items under Old Business.

The Board moved to approve the 2023-2024 Certified Handbook with changes as discussed (Beckman/Baalman 6-0).

The Board discussed the current Board Vacancy. They are waiting to move forward with the process until there are multiple candidates interested. The target date to interview interested candidates is the regular April Board meeting.

The Board moved on to address the items under New Business.

The Board moved to authorize the Clerk of the Board to destroy fiscal records for school year 2017-2018 and payroll records for calendar year 2018 pursuant to K.S.A. 72-5369 and 72-5370 (Weber/Beckman 6-0).

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The Board moved to approve the USD 412 Crisis Plan as presented (White/Beckman 6-0).

The Board reviewed bids for technology purchases for the 2024-2025 school year and moved to approve bids from Apple, Bluum, KCAV and SHI as presented (Baalman/Weber 6-0).

Lichelle Baar and Kellie Tice exited the Board meeting at 9:04 PM.

The Board took a break at 9:04 PM and returned to open session at 9:08 PM in the district board room.

The Board moved to enter into executive session at 9:09 PM to discuss non-elected personnel pursuant to the non-elected personnel exception under KOMA for 30 minutes with the Board, Mary Ellen Welshhon, Sharris Werner, and Carey Fose, returning to open session at 9:39 PM in the District Boardroom (Beckman/Oelke 6-0).

The Board moved to enter into executive session at 9:40 PM to discuss non-elected personnel pursuant to the non-elected personnel exception under KOMA for 25 minutes with the Board, Mary Ellen Welshhon, Sharris Werner, and Carey Fose, returning to open session at 10:15 PM in the District Boardroom (Beckman/Oelke 6-0).

The Board moved to approve resignations as listed (Oelke/White 6-0):

**Christine Jumper** – Junior High Cheer Sponsor

The Board moved to approve new hires as listed (Beckman/Weber 6-0):

**Troy Swint** – part-time teachers aid for the remainder of the 23-24 school year

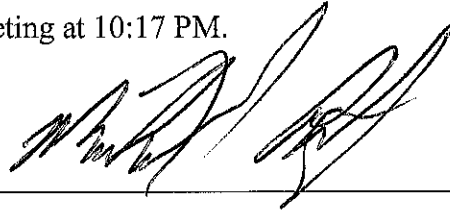
The Board moved to approve new hires & staff updates as listed (Beckman/Oelke 6-0):

**Beckie Best** – full time school cook effective 2/13/2024

**Jennifer Zahradka** – transfer from full-time school cook to part-time school cook effective 2/13/2024

**Lauren Spillman** – Assistant High School Volleyball Coach for the 2024 fall season

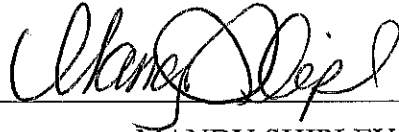
Michael Bretz adjourned the meeting at 10:17 PM.



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MICHAEL BRETZ, PRESIDENT

Approved this 18<sup>th</sup> day of March, 2024



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MANDY SHIPLEY, CLERK