

Mary Ellen  
Welshon,  
Superintendent



# HOXIE COMMUNITY SCHOOLS

## USD #412 – CENTRAL OFFICE

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UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 412  
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their regular board meeting on Monday, August 21, 2023 at 7:00 PM in the District Board Room located in Hoxie, KS.

PRESENT WERE

BOARD MEMBERS: Michael Bretz, Reba White, Billi Beckman, Brett Oelke, Mitchell Baalman, Leonard Weber

PRESENT BY PHONE: Devan Castle

SUPERINTENDENT:

CLERK: Mandy Shipley

PRINCIPAL: Carey Fose, Sharris Werner

GUESTS: Hailey Vaughn, Regina Baldwin, Iauna King, Levi Gleason,  
Jennifer Carder, Tennille Giancola, Nick Robben, Kim Robben

Michael Bretz called the meeting to order at 7:00 PM.

The Board and all in attendance recited the flag salute.

Mandy Shipley took roll call attendance. Six members present in person, one-member present by phone.

The agenda for the Board meeting was approved as amended. (Beckman/Weber 7-0).

The Board welcomed the guests present.

Communications to the Board included a thank you card from Andrew, Greg & Heidi Haffner. Members of FCCLA were present to observe parliamentary procedure.

The Board moved to approve the Consent Agenda as amended (Weber/White 7-0).

- a) Approve Current Bills
- b) Approve July Treasurer's report

- c) Approve July Activity Funds
- d) Approve July Monthly Budget Summary
- e) Approve July 10, 2023 Board Minutes
- f) Approve July 24, 2023 Special Board Meeting Minutes
- g) Approve Professional Leave
- h) Approval of Gifts and Grants Awards
  - Second Grade school supplies – Christ Community Church
  - Back to School Bash donations – Foote Cattle Company & Outdoor Bank
  - Back to School Bash donations – Nutrien Ag
  - Daycare Grant – Child Care Aware & Patterson Family Foundation

Department reports were reviewed.

**Transportation/Maintenance:** The Board reviewed a bid from Athco, LLC for a new playground surface at the daycare. The grant received from Child Care Aware covers the cost in its entirety.

The Board moved to approve the bid from Athco, LLC for the Hoxie First Steps Daycare playground surface as presented.”

**Large Scale Projects:** (Board Goal #4): The district is awaiting a new bid before proceeding with the auditorium lighting project. The courtyard project is now complete with installation of the shade structure. The students will begin using it as allowed.

**NWKTC:** Billi Beckman provided and reviewed the minutes from the June Board meeting for Northwest Kansas Technical College

**NKESC:** Michael Bretz gave an update on the latest with this organization.

**Food Service:** The Board reviewed a report provided by Food Service Director, Tammy Schamberger.

**Technology (Board Goal #2):** The Board reviewed a report provided by Mandy Shipley & Denton George.

**Guidance Department (Board Goal #3):** Tennille Giancola was present to give an update to the Board on progress within this department.

Tennille Giancola exited the Board meeting at 7:20 PM.

**Administrator Reports:** The Board held discussion with and reviewed reports provided by Sharris Werner and Carey Fose and their respective buildings.

The Board moved on to address the items under Old Business.

The Board held a discussion regarding handbooks for the district.

Mary Ellen Welshhon entered the Board meeting at 7:25 PM.

The Board moved to approve the 2023-2024 Daycare Handbook as presented (Weber/White 7-0).

The Board moved to approve the 2023-2024 Classified Handbook as presented (White/Beckman 7-0).

Mary Ellen Welshhon gave her Superintendent's report, as she entered the meeting right as the Board was addressing handbooks.

The Board moved on to address the items under New Business.

The Board reviewed building needs assessments as part of the budget approval process for the 2023-2024 school year.

The Board approved the June 2023 Board Policy updates as presented (Beckman/Weber 7-0).

Jennifer Carder, Hailey Vaughn, Regina Baldwin, Iauna King, and Nick Robben exited the meeting at 7:38 PM.

There were no resignations to address so this item was disregarded.

Levi Gleason and Kim Robben exited the meeting at 7:40 PM.

The Board moved to enter into executive session at 7:42 PM to discuss new hires and staff updates pursuant to the non-elected personnel exception under KOMA for 10 minutes with the Board, Mary Ellen Welshhon, Sharris Werner and Carey Fose present, returning to open session at 7:52PM in the District Board Room (Oelke/Beckman 7-0).

The Board moved to approve staff updates and new hires for the 2023-2024 school year as presented (Oelke/White 7-0).

Joan Winter: Full-time cook

Beth Molton: Part-time teachers aid

Brecken Rowh: Part-time teachers aid

Marissa Schamberger: Full-time daycare provider (start date in October)

Kelsey Epp: Temporary Full-time PreK Paraprofessional

Macalee White: Part-time Assistant Junior High Volleyball (help with coaching two nights of games)

Cheryl Schwarz: Part-time Assistant Junior High Volleyball (help with practice as needed)

Paiton Rogers: Assistant Junior High Girls Basketball Coach

The Board moved to enter into executive session at 7:54PM to discuss non-elected personnel pursuant to the non-elected personnel exception under KOMA for 50 minutes with the Board,

Mary Ellen Welshon, Sharris Werner, and Carey Fose present, returning to open session at 8:44 PM in the District Board Room (Beckman/White 7-0).

Devan Castle ended his phone call and left the executive session and meeting at 8:38 PM.

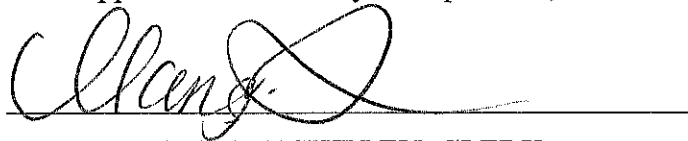
Michael Bretz adjourned the meeting at 8:45 PM.



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MICHAEL BRETZ, PRESIDENT

Approved this 11<sup>th</sup> day of September, 2023



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MANDY SHIPLEY, CLERK