

Mary Ellen
Welshhon,
Superintendent



HOXIE COMMUNITY SCHOOLS

USD #412 – CENTRAL OFFICE

P.O. Box 348, 1100 Queen Avenue
Hoxie, KS 67740

Phone • 785 - 675 - 3258 FAX • 785 - 675 - 2126

Email • acctspayable@hoxie.org

mewelshhon@hoxie.org * mshipley@hoxie.org

UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT NO. 412
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their Regular Board meeting on Monday, September 11, 2023 immediately following the Budget Hearing in the District Board Room located in Hoxie, KS.

PRESENT WERE

BOARD MEMBERS: Devan Castle, Michael Bretz, Billi Beckman, Brett Oelke, Mitchell Baalman, Leonard Weber, Reba White
SUPERINTENDENT: Mary Ellen Welshhon
CLERK: Mandy Shipley
PRINCIPALS: Sharris Werner
GUESTS: Lance Baar
ABSENT: Carey Fose

Michael Bretz called the meeting to order at 7:08 PM.

Mandy Shipley took roll call attendance. All Board members were present.

The agenda for the Board meeting was approved with changes as presented (Oelke/Weber 7-0).

Addition of item (f) under New Business: Approve Covid-19 Exposure, Prevention Preparedness and Response Plan

Addition of item (g) under New Business: Approve Job Descriptions

Michael Bretz welcomed the guests present.

Communications to the Board included a discussion with athletic director Lance Baar in regards to 8-man vs. 11-man football for the next two-year cycle. He presented enrollment and other pertinent information for future cycles as well. It was a consensus of the board to remain 8-man at both levels (Junior High and High School) so long as enrollment meets the criteria to remain that way.

Lance Baar exited the meeting at 7:22 PM.

It was also decided during communications to the board that no members or administrators would be attending the annual KASB convention in November.

The Board moved to approve the Consent Agenda as presented (Weber/Beckman 6-0).

- a) Approve Current Bills
- b) Approve Treasurer's report
- c) Approve Monthly Budget Summary
- d) Approve Activity Fund Reports
- e) Approve August 21, 2023 Board Minutes
- f) Approve Professional Leave
- g) Approval of Gifts and Grants Awards
 - a. Patterson Family Foundation Daycare Grant

Department reports were reviewed.

Transportation: No updates

Large Scale Projects: No updates

NWKTC: No minutes available

NKESC: Michael Bretz provided a brief update and the minutes from the most recent NKESC Board meeting were provided

Food Service: No report

Technology (Board Goal #2): No updates

Guidance Department (Board Goal #3): The Board reviewed a report provided by guidance counselor, Tennille Giancola.

Administrator Reports: Sharris Werner and Mary Ellen Welshon provided updates on their respective buildings and the district. Carey Fose provided a written report for review as she was not in attendance.

The Board moved on to address the items under Old Business.

There were no updates to report regarding the staff handbook.

The Board moved on to address the items under New Business.

Building needs assessments were reviewed at the regular board meeting on August 21, 2023 and were considered when developing and adopting the 2023-2024 USD 412 budget.

The Board moved to adopt the 2023-2024 USD 412 Budget with 33% LOB authority as presented (Weber/White 7-0).

The Board moved to appoint Billi Beckman as the 2023-2024 KASB delegate and Devan Castle as the alternate for the 2023-2024 KASB Convention (Oelke/Weber 7-0).

Billi or Devan will attend the voting delegate assembly virtually since no members are attending the conference in person.

Mandy Shipley shared with the Board the dollar amount of the Continuing Education Grant Awards for teachers for the 2022-2023 school year and they came to a consensus that the amount was acceptable.

The Board moved to approve the transfer of Joan Winter from full-time cook to part time cook effective September 15, 2023 and to accept her resignation as school cook effective December 20, 2023.

The Board had no new hires or staff updates to address.

The Board moved to approve the 2023-2024 Covid-19 Exposure, Prevention, Preparedness and Response plan (Weber/Beckman 6-1).

Devan Castle voted no on the motion.

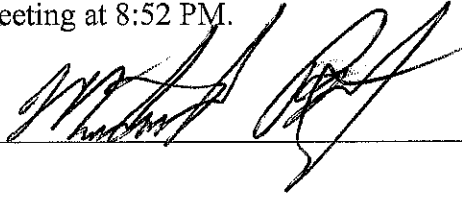
The Board moved to approve district job descriptions as presented (White/Weber 7-0).

- At-Risk Coordinator
- Guidance Coordinator
- Coordinator
- Coordinator, Career & Technical Education (CTE)
- School Library Assistant (first page only)
- School Liaison

The Board took a break at 8:20 PM and resumed in open session at 8:24 PM.

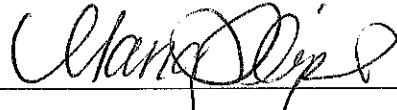
The Board moved to enter into executive session at 8:25 PM to discuss non-elected personnel pursuant to the non-elected personnel exception under KOMA for 15 minutes with the Board, Mary Ellen Welshhon and Sharris Werner present, returning to open session at 8:50 PM in the District Board Room (Bretz/White 7-0).

Michael Bretz adjourned the meeting at 8:52 PM.

A handwritten signature in black ink, appearing to read "Michael Bretz", written over a horizontal line.

MICHAEL BRETZ, PRESIDENT

Approved this 9th day of October, 2023

A handwritten signature in black ink, appearing to read "Mandy Shipley", written over a horizontal line.

MANDY SHIPLEY, CLERK