

UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 412  
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their regularly scheduled Board meeting on Monday, December 9, 2024 at 7:00 PM in the Hoxie Grade School Library located in Hoxie, KS.

PRESENT WERE

BOARD MEMBERS: Michael Bretz, Reba White, Billi Beckman, Brett Oelke, Mitchell Baalman, Haley Herrick, Leonard Weber  
SUPERINTENDENT: Sharris Werner  
BOARD CLERK: Mandy Shipley  
PRINCIPAL: Carey Fose  
GUESTS: Tennille Giancola, Ethan Stickel, Jim Myers, Lance Baar, Miranda Marez-Scanlon, Jarrod Spillman, Adison Shipley, Kansas Tso, Sofia Garcia, Kimberly Cano, Evan Farber, Kooper Moss, Kellen Cressler, Brylie Lindenman, Maria Hammond, Madison Mader, Lisa Weimer, Michelle Schippers

Michael Bretz called the meeting to order at 7:00 PM.

The Board and all in attendance recited the flag salute.

Mandy Shipley took roll call attendance. Seven Board members were present.

The agenda for the Board meeting was approved as presented (Oelke/Herrick 7-0).

The Board welcomed the guests present.

Jim Myers presented the fiscal audit report for the 2023-2024 school year.

Jim Myers exited the Board meeting at 7:06 PM.

Communications to the Board included the following:

- Jarrod Spillman requested permission from the Board to start a fundraiser for the Hoxie basketball program. He would like to see updated backboards and rims in both gyms and purchase updated equipment for all levels of play. Donated funds would be maintained by the district.

Jarrold Spillman exited the Board meeting at 7:14 PM.

- The Board reviewed an invitation to the staff holiday meal on Wednesday, December 18<sup>th</sup>.
- Haley Herrick and Billi Beckman gave brief updates in regards to the Kansas Association of School Boards convention they attended in November.

The Board moved to enter into executive session at 7:17 PM to discuss fall coaching evaluations pursuant to the non-elected personnel exception under KOMA for 10 minutes with the Board, Sharris Werner, Carey Fose, Lance Baar and Miranda Marez-Scanlon present, returning to open session at 7:27 PM in the Hoxie Grade School Library (Weber/White 7-0).

Lance Baar and Miranda Marez-Scanlon exited the Board meeting at 7:29 PM.

The Board moved to approve the Consent Agenda as presented (White/Beckman 7-0).

- a) Approve Current Bills
- b) Approve November Treasurer's report
- c) Approve November Monthly Fund Summary
- d) Approve November Activity Fund Reports
- e) Approve November 11, 2024 Regular Board Meeting Minutes
- f) Approve Professional Leave
- g) Approve Gift and Grant Awards
  - a. none

Department reports were reviewed.

**Guidance Department:** Tennille Giancola provided a brief update on internships, pathways, post-secondary plans for seniors, FAFSA, senior portfolios and scholarships and other information related to her role as Guidance Counselor/CTE coordinator.

Tennille Giancola exited the meeting at 7:37 PM.

**Transportation/Maintenance:** Ethan Stickel provided updates for both departments. He made the Board aware of upcoming school bus safety training taking place in January for all of the bus drivers, provided by Kansas Department of Education school transportation safety director Keith Dreiling. He then reviewed the findings of a recent Kansas Dept. of Labor inspection of district facilities.

**Large-Scale Projects:** Ethan Stickel provided a brief update on progress with the track project.

Ethan Stickel, Adison Shipley, Kansas Tso, Sofia Garcia, Kimberly Cano, Evan Farber, Kooper Moss, Kellen Cressler, Brylie Lindenman, Maria Hammond, and Madison Mader exited the Board meeting at 7:52 PM.

**FHTNW:** Minutes provided, brief update from Billi Beckman.

**NKESC:** Minutes provided, brief update from Michael Bretz.

**Food Service:** No report this month.

**Administrator Reports:** Carey Fose and Sharris Werner provided updates on their respective buildings and the district, which included an update on KESA from Ms. Werner.

The Board reviewed their current goals.

**The Board moved on to address items in Old Business:**

The Board moved to enter into executive session at 8:05 PM to discuss certified teacher evaluations pursuant to the non-elected personnel exception under KOMA for 5 minutes with the Board, Sharris Werner and Carey Fose present, returning to open session at 8:10 PM in the Hoxie Grade School Library (Beckman/Oelke 7-0).

The Board reviewed a handout from KASB on the “final rule” which is correlated with the Department of Labor’s attempt to increase salary requirements for exempt employees that was overturned recently by the court system.

**The Board moved on to address items in New Business:**

The Board moved to dispose of surplus property as listed and dispose of, donate, or sell the item at the discretion of administration (Beckman/Weber 7-0).

*High School Stuco vending machine*

The Board moved to appoint Andrea Ziegler as the Northwest Kansas Library System Board Representative for USD 412 for a term of four years beginning January 1, 2025 and ending December 31, 2028 (Weber/White 7-0).

The Board moved to approve the USD 412 Crisis Plan as amended for the 2024-2025 school year (Beckman/Herrick 7-0).

The Board moved to approve the Board Governance and Operating Procedures for USD 412 (Weber/Oelke 7-0).

The Board moved to approve fall coaching contracts for the 2025-2026 school year as listed (Weber/Beckman 7-0):

Head High School Volleyball: **Lichelle Baar**

Assistant High School Volleyball: **Miranda Marez-Scanlon**

Assistant High School Volleyball: **Mandy Shipley**

Assistant High School Volleyball: **Lauren Bertrand**

Co-Head Junior High Volleyball: **Mandy Shipley**

Co-Head Junior High Volleyball: **Miranda Marez-Scanlon**

Head High School & Junior High Cross Country: **Tom Friess**

Assistant High School & Junior High Cross Country: **Chris Graham**

Head High School Football: **Lance Baar**

Assistant High School Football: **J.R. Kaiser**

Assistant High School Football: **Garrett Kaiser**

Head Junior High Football: **Brenton Boese**

Assistant Junior High Football: **Taye Washington**

The Board moved to approve the resignation of Sara Ball as 5<sup>th</sup> and 6<sup>th</sup> grade math teacher at the completion of her 2024-2025 contract (Oelke/Baalman 7-0).

The Board moved to approve new hires and staff updates as discussed (Beckman/Herrick 7-0):  
Part-time teachers aid: **Brecken Rowe**  
Temporary full-time cook: **Carol Mick**

Lisa Weimer and Michelle Schippers exited the Board meeting at 8:28 PM.

The Board moved to enter into executive session at 8:28 PM to discuss confidential student information pursuant to the exception related to actions adversely or favorably affecting a student under KOMA for 5 minutes with the Board, Sharris Werner and Carey Fose present returning to open session at 8:33 PM in the Hoxie Grade School Library (Oelke/Weber 7-0).

Michael Bretz adjourned the meeting at 8:34 PM.

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MICHAEL BRETZ, BOARD PRESIDENT

Approved this 13<sup>th</sup> day of January, 2025

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MANDY SHIPLEY, BOARD CLERK