

**Sharris Werner,  
Superintendent**

# **HOXIE COMMUNITY SCHOOLS**

**USD #412 – CENTRAL OFFICE**

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UNOFFICIAL UNTIL APPROVED BY BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 412  
SHERIDAN COUNTY, KANSAS

The Board of Education of Unified School District No. 412 met for their Regular Board meeting on Monday, September 9, 2024 immediately following the Budget Hearing at the Hoxie Grade School Library located in Hoxie, KS.

**PRESENT WERE**

<b>BOARD MEMBERS:</b>	Michael Bretz, Billi Beckman, Brett Oelke, Mitchell Baalman, Leonard Weber, Haley Herrick
<b>SUPERINTENDENT:</b>	Sharris Werner
<b>CLERK:</b>	Mandy Shipley
<b>PRINCIPALS:</b>	Sharris Werner
<b>ABSENT:</b>	Carey Fose, Reba White
<b>GUESTS:</b>	Leah Heskett, Darnelle Keith, Carla Weilert, Riley Milton, Gage Epp, Jordan Dardis, Jentry Rhodes, Viley Pridey, Olivia Walker, Keiley Kincaid, Miranda Marez-Scanlon

Michael Bretz called the meeting to order at 7:08 PM.

Mandy Shipley took roll call attendance. Six Board members were present.

The agenda was approved as amended (Oelke/Baalman 6-0).

*The location of the meeting was updated from the District Boardroom to the Hoxie Grade School Library.*

Michael Bretz welcomed the guests present.

Communications to the Board included an executive session for matters affecting a student.

The Board moved to enter into executive session at 7:08 PM to discuss confidential student information pursuant to the exception related to actions adversely or favorably affecting a student under KOMA for 10 minutes with the Board, Sharris Werner, and Miranda Marez-Scanlon present, returning to open session at 7:18 PM in the Hoxie Grade School Library (Beckman/Herrick 6-0).

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Miranda Marez-Scanlon exited the Board meeting at 7:19 PM.

The Board then discussed and gave a consensus on a date and time for whole board training. The Board, administration and the clerk will hold a special board meeting on Monday, December 9, 2024 beginning at 5:00 PM for two hours in open session for the purposes of Board training, with the regular December Board meeting taking place immediately following at 7:00 PM.

A change of date and time was needed for the regular October Board meeting due to some conflicts, so the Board gave a consensus to change the regular 2024 October Board meeting from Monday, October 14, 2024 to Monday, October 7, 2024 at 7:00 PM in the District Boardroom.

The Board was also reminded that they would need to prepare to evaluate the Superintendent of Schools, Sharris Werner, at the regular October Board meeting.

The Board moved to approve the Consent Agenda as presented (Oelke/Baalman 6-0).

- a) Approve Current Bills
- b) Approve August Treasurer's report
- c) Approve July Monthly Fund Summary
- d) Approve August Monthly Fund Summary
- e) Approve August Activity Fund Reports
- f) Approve August 12, 2024 Board Minutes
- g) Approve Professional Leave
- h) Approval of Gifts and Grants Awards

Department reports were reviewed.

**Transportation:** No updates

**Large Scale Projects:** Sharris Werner and Ethan Stickel are meeting with a rep to discuss a bid on the track on September 10, 2024, so an update on this project will be provided in October.

**FHTNW:** No minutes available, but a brief update provided by Billi Beckman.

**NKESC:** Michael Bretz provided a brief update and the minutes from the most recent NKESC Board meeting were provided.

**Food Service:** Written report by Food Service Director Tammy Schamberger was reviewed.

**Guidance Department:** Written report by Guidance Counselor Tennille Giancola was reviewed.

**Administrator Reports:** Sharris Werner provided updates on her respective building and the district. Carey Fose was absent but provided a written report that the Board reviewed and discussed.

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The Board reviewed their current goals.

Because of the decision to close school on September 4, 2024 for safety reasons, the Board gave a consensus to not have the late start as scheduled on the district calendar and rather have a full day of school on Wednesday, September 11, 2024. Future late starts as scheduled on the district calendar will continue for the purpose of collaborative meetings for the certified staff.

The Board held a brief discussion regarding 8<sup>th</sup> grade promotion and sought input from some of the 8<sup>th</sup> grade students in attendance as well as considering input from a public survey. The consensus was to continue the tradition as is. Administration will continue to establish and communicate directives regarding the event with the students and their parents.

All remaining guests in attendance exited the Board meeting at 8:00 PM.

The Board took a break at 8:00 PM and returned to open session in the Hoxie Grade School Library at 8:05 PM.

The Board moved on to address the items under Old Business.

The Board moved to approve the 2024-2025 Certified Handbook with changes as presented (Baalman/Weber 6-0).

The Board moved on to address the items under New Business.

Sharris Werner reviewed job description updates for Tennille Giancola and Kellie Tice.

The Board moved to approve job descriptions with changes as presented (Weber/Baalman 6-0). The following job descriptions were updated:

Guidance Counselor/Coordinator  
Coordinator

Building needs assessments and state assessment data were reviewed and discussed with the Board by Superintendent Sharris Werner and were considered when developing and adopting the 2024-2025 USD 412 budget.

The Board moved to adopt a resolution that allows the USD 412 Board of Education the authority to take a Local Option Percentage in the amount of 33% for the 2024-2025 school year (Beckman/Oelke 6-0).

The Board moved to adopt the 2024-2025 USD 412 Budget as presented (Beckman/Oelke 6-0).

The Board moved to appoint Billi Beckman as the delegate and Haley Herrick as the alternate delegate for the 2024-2025 KASB Convention (Weber/Baalman 6-0).

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Mandy Shipley shared with the Board the dollar amount of the Continuing Education Grant Awards for teachers for the 2023-2024 school year and they came to a consensus that the amount was acceptable.

The Board had no resignations to consider.

The Board approved new hire(s)/staff updates as listed (Weber/Oelke 6-0).

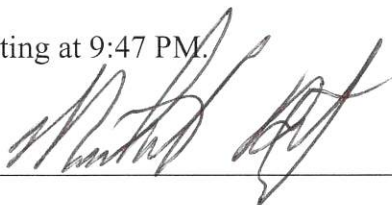
**Cheryl Schwarz** from hourly classified (nonexempt) to contracted classified (nonexempt) with terms and job description updates as discussed

The Board moved to enter into executive session at 8:40 PM to discuss non-elected personnel pursuant to the non-elected personnel exception under KOMA for 15 minutes with the Board and Sharris Werner present, returning to open session at 8:55 PM in the Hoxie Grade School Library (Beckman/Herrick 6-0).

The Board moved to enter into executive session at 8:56 PM to discuss confidential student information pursuant to the exception related to actions adversely or favorably affecting a student under KOMA for 45 minutes with the Board and Sharris Werner present returning to open session at 9:41 PM in the Hoxie Grade School Library (Oelke/Beckman 6-0).

The Board moved to approved the 2024-2025 Hoxie JR/SR High Handbook with changes as discussed (Weber/Baalman 6-0).

Michael Bretz adjourned the meeting at 9:47 PM.



MICHAEL BRETZ, PRESIDENT

Approved this 7<sup>th</sup> day of October, 2024



MANDY SHIPLEY, CLERK